

**SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**SAULT STE. MARIE, ONTARIO**



Sault College

**COURSE OUTLINE**

**COURSE TITLE:** PROTECT SELF AND OTHERS  
**CODE NO. :** HSL120 **SEMESTER:** ONE  
**PROGRAM:** HAIRSTYLING  
**AUTHOR:** DEBBIE DUNSEATH  
**DATE:** FALL 2000 **PREVIOUS OUTLINE DATED:**  
**APPROVED:**  
\_\_\_\_\_  
**DEAN** **DATE**  
**TOTAL CREDITS:** 2.00  
**PREREQUISITE(S):**  
**HOURS/WEEK:**

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*School of Business & Hospitality*  
*(705) 759-2554, Ext. 688*

**I. COURSE DESCRIPTION:**

**This course is designed to provide the student with the necessary knowledge and procedures to ensure the safety of themselves and the client. Through the practice of continuous and safe housekeeping following related legislation and safety standards. CSA approved equipment and tools will be introduced and understood. An understanding of the human body related to the services provided through its anatomy and physiology. Introduction and interpretation of the material safety data sheets for an in-depth explanation of the chemical components, storage of, and health risks of products. Knowledge pertaining to the safe handling of all health and safety situations that may arise in the salon.**

**II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:**

Upon successful completion of this course, the student will demonstrate the ability to:

1. ***Understand and demonstrate the necessary practices to provide a safe work environment.***

Potential Elements of the Performance:

- Demonstrate procedures for salon cleanliness
- Demonstrate the procedures for sanitation of tools, equipment and surfaces within the salon
- Identify personal hygiene procedures
- Demonstrate personal hygiene procedures
- Handle and store hazardous materials
- Interpret MSDS
- Understand the functions of the human body through anatomy and physiology
- Practice safety procedures
- Identify emergency situations and necessary numbers and equipment

2. ***Understand the form of energy used to heat, light, and operate a salon for a safe work environment.***

Potential Elements of the Performance

- Understand the forms of energy
- Identify safe work practices when dealing with electricity
- Demonstrate the safe handling of electrical equipment

3. ***Understand the necessity of the consultation in order to attain imperative information for the safety of the stylist as well as the client.***

Potential Elements of the Performance:

- Demonstrate an effective consultation
- Demonstrate documentation of the information
- Understand and interpret the information gathered
- Demonstrate Ministry standards for a safe work environment
- Identify where to locate information of the legislative changes

**III. TOPICS:**

1. Sanitary Precautions and procedures
2. Safety in the Salon
3. Electricity
4. Interpreting MSDS
5. Human Body
6. Emergency Equipment | procedures  
Performing and recording consultation information

**IV. REQUIRED RESOURCES/TEXTS/MATERIALS:**

- ✂ MILADY TEXTBOOK OF COSMETOLOGY
- ✂ MILADY THEORY WORKBOOK
- ✂ MILADY PRACTICAL WORKBOOK
- ✂ PRENTICE-HALL TEXTBOOK OF COSMETOLOGY
- ✂ HAIRSTYLING KIT
- ✂ HAIRSTYLING UNIFORM
- ✂ LARGE BINDER, DIVIDERS, PAPER, PENS, PENCILS

**V. EVALUATION PROCESS/GRADING SYSTEM:**

<b>TESTS\QUIZZES</b>	<b>35%</b>
<b>PROJECTS</b>	<b>15%</b>
<b>PRACTICAL TESTING</b>	<b>30%</b>
<b>FINAL IN-SCHOOL PRACTICAL EXAM</b>	<b>20%</b>

The following semester grades will be assigned to students in postsecondary courses:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 - 100%	4.00

A	80 - 89%	3.75
B	70 - 79%	3.00
C	60 - 69%	2.00
R (Repeat)	59% or below	0.00
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field placement or non-graded subject areas.	
U	Unsatisfactory achievement in field placement or non-graded subject areas.	
X	A temporary grade. This is used in limited situations with extenuating circumstances giving a student additional time to complete the requirements for a course (see <i>Policies &amp; Procedures Manual – Deferred Grades and Make-up</i> ).	
NR	Grade not reported to Registrar's office. This is used to facilitate transcript preparation when, for extenuating circumstances, it has not been possible for the faculty member to report grades.	

## VI. SPECIAL NOTES:

### Special Needs:

If you are a student with special needs (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your instructor and/or the Special Needs office. Visit Room E1204 or call Extension 493, 717, or 491 so that support services can be arranged for you.

### Retention of course outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.

Plagiarism:

Students should refer to the definition of “academic dishonesty” in *Student Rights and Responsibilities*. Students who engage in “academic dishonesty” will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course/program, as may be decided by the professor/dean. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

Course outline amendments:

The Professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Substitute course information is available in the Registrar's office.

**VII. PRIOR LEARNING ASSESSMENT:**

Students who wish to apply for advanced credit in the course should consult the professor. Credit for prior learning will be given upon successful completion of a challenge exam or portfolio.

**VIII. DIRECT CREDIT TRANSFERS:**

Students who wish to apply for direct credit transfer (advanced standing) should obtain a direct credit transfer form from the Dean's secretary. Students will be required to provide a transcript and course outline related to the course in question.